



**Parent Teacher Organization**  
*Growing partnerships between  
Home and School*

280 Plainfield Street  
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**Minutes**  
**Annie Fisher STEM PTO**  
**Monthly Meeting**  
**Thursday, November 5, 2015**  
**5:30pm**

**1. Call to Order.**

**2. October 2015 Minutes for PTO meeting were approved.**

- Room Parent Coordinators name was requested by Gordon C Scott.

**3. Welcome and thanks.**

**4. Treasurer's Report** – The treasurer Mike Wilfred discussed financial receipts and disbursement for months of June, August and September for 2015. Scrip gift card sales and the book fair was discussed. The book fair receipts need to be provided to the library.

**5. President's Report**

Deb Zimmerman discussed the various roles listed below and the activities that are needed to support the PTO:

- SGC nominations and elections have been completed.
- Immediate Need: Co-Presidents Communications Person is needed to help the President with communications like Thursday Flyer, STEM student, Email blast, etc.
- Immediate Need: Bulletin Board Person is required to present information on the bulletin board next to the school cafeteria.
- Date for Garden Committee Meeting – Date needs to be decided to prepare for the Garden project that will be initiated in spring 2016.
- Family & Faculty Fun Night Out will be organized in lieu of the holiday get-together for families and teachers. The tickets will be sold at event prices and some funding will go to PTO. Two venues in consideration are Thomas Hooker Brewery & Connecticut Science Center. A survey is needed to understand which week night is good in December and January for teachers to attend this. Then it was decided that the event would occur in February when nothing else is happening. Kristine Newman Scott will inquire at CitySteam.
- Sales on Literacy Night 11/24- PTO will be selling used uniforms, merchandise & scrips.
- Pennies for Leukemia and Makers Faire was discussed.
- Sales during P/T Conferences scheduled for 12/10 & 12/10.
- Cynthia explained the CT Science center tickets. The brochures will be sent with the kids. And tickets provided before Thanksgiving holidays, based on orders made by parents.

**6. Old Business**

- Teachers' Funds Applications list will be reviewed on 11/6 at school at 5 pm.

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- Scrip- Jen explained the scrip gift cards which provides funds to the school – can be bought only or buy from Jen. Websites that was discussed: prestopay, scripnow & shopwithscrip.
- Next Dress-down Days will be on 11/21.
- Store Rewards – sign up today!

### **9. PRINCIPAL'S Q&A**

- Year book: Eighth grade volunteers will be designing the Year book for 2015-16.
- Parent Portal Reports – Lot of blank reports are being received in email. Principal will look into it.
- The parents were concerned of the security to the aftercare program and access door being available to visitors.
- The parents mentioned that the cars approaching Annie Fisher Montessori are moving fast and unsafe.
- The parents inquired about the nursing staff supporting the school for all hours. The parents also mentioned that a note was not being sent when the child was hurt/injured.
- The Education Expo was discussed and flyers handed out.
- The Principal clarified that robo-calls are sent out by Hartford public school and are also sent separately by STEM Annie fisher.

### **10. Adjournment**